

North Webster Parish Industrial District (NWPID)
Board of Directors (BOD)
Monday, September 15, 2025 – 5:30 PM
117 Loading Dock Drive, Springhill, LA 71075

Present: Randy Sexton, Jeff Harper, Lane Hedrick and Chad Evans

Others: Lisa Duggan (Staff) and Jason Wade (Attorney)

Absent: Heath Harvey and Mike Dunaway (Water Superintendent)

Guests: Jody Jenkins

Randy Sexton, Chairman, called the meeting to order; Randy Sexton led the Pledge of Allegiance and Chad Evans offered the invocation.

Public Comment: None

Teijin Landlord's Waiver and Consent: Jody Jenkins came and spoke to the NWPID Board concerning the landlord's waiver and consent form. The Board had voiced their concerns about signing the current waiver and Teijin wanted to see if there was anything that could be negotiated on the waiver. NWPID asked Teijin to send some other available options for review.

Approval of Minutes: Jeff Harper made a motion to approve the minutes as presented for the meeting held on August 18, 2025; second made by Lane Hedrick. Motion carried unanimously.

Claims Docket (Bills Payable): Jeff Harper made a motion to approve the August claims docket totaling \$15,558.23; second made by Chad Evans. Motion carried unanimously.

August Financial Report: Lane Hedrick made a motion to approve the August Financial statements consisting of the Balance Sheet, Profit & Loss current period and year to date; plus, review of the monthly budget for the same periods; second made by Chad Evans. Motion carried unanimously.

Old Business:

Engineering for E.I. Williams Projects: Jeff Harper made a motion to allow himself to contact E. I. Williams and to propose a CEA in which E. I. Williams agrees to refund NWPID for improvements specified in the Forte & Tablada Agreement #250300 and E. I. Williams will agree to the lease proposal submitted earlier, then NWPID will pay a total of \$80,000 toward the project; allow McConnell & Slattery to draft the CEA and authorize Randy Sexton, Chairman to sign the completed CEA; second made by Lane Hedrick. Motion carried unanimously. Jeff Harper made a motion to amend the previous motion to allow Randy Sexton to execute the Letter of Intent with Forte & Tablada after the CEA has been signed by E. I. Williams; second made by Lane Hedrick. Motion carried unanimously.

New Business:

Vice Chairman Position: Jeff Harper made a motion to appoint Chad Evans as the Vice Chairman for the NWPID Board; second made by Lane Hedrick. Motion carried unanimously.

Internet Services: Jeff Harper made a motion to allow Lisa Duggan to have a new internet service installed at the office as long as it does not exceed her limit of \$5,000; second made by Lane Hedrick. Motion carried unanimously.

Bylaws: Lane Hedrick made a motion to change the physical address on the Bylaws to match our 911 address of 117 Loading Dock Drive, Springhill, LA 71075; second made by Chad Evans. Motion carried unanimously.

NLEP – Employment Preparedness & Workforce Readiness Program: Jeff Harper made a motion to endorse the NLEP Employment Preparedness & Workforce Readiness Program; second made Lane Hedrick. Motion carried unanimously.

This concluded the meeting. Lane Hedrick made a motion to adjourn the meeting; second made by Chad Evans. Motion carried unanimously.

Respectfully Submitted by: Lisa Duggan, District Manager
Approved by: Lane Hedrick, Secretary