

**North Webster Parish Industrial District (NWPID)**  
**Board of Directors (BOD)**  
**Tuesday, February 21, 2023 – 5:30 PM**  
**117 Loading Dock Drive, Cullen, LA 71021**

**Present:** Randy Sexton, Jeff Harper, Lamar Smith, Terry Lewis, Craig Tripp, and Darryl Vercher

**Others:** Lisa Duggan (Staff) and Jason Wade (Attorney)

**Absent:** Mike Dunaway (Water Superintendent)

**Guests:** None

Randy Sexton, Chairman called the meeting to order; Craig Tripp led the Pledge of Allegiance and Terry Lewis offered the invocation.

**Public Comment:** None

**Approval of Minutes:** Jeff Harper made a motion to approve the minutes as presented for the meeting held on January 23, 2023; second made by Craig Tripp. Motion carried unanimously.

**Claims Docket (Bills Payable):** Craig Tripp made a motion to approve the February Claims Docket totaling \$45,339.45; second made by Terry Lewis. Motion carried unanimously.

**January Financial Report:** Darryl Vercher made a motion to approve the January Financial statements consisting of the Balance Sheet, Profit & Loss current period and year to date; plus, review of the monthly budget for the same periods; second made by Jeff Harper. Motion carried unanimously.

**Old Business:**

**Pumps at Sewer Treatment Plant:** Lisa Duggan advised the Board that NWPID will purchase two new Zoeller pumps and Pollution Controls Systems will purchase one new Zoeller pump for the Wastewater Treatment Plant due to the warranty issues. One pump will be used as a spare. Shipment will take 4 to 6 weeks plus transit time. The cost of the pumps will be \$1,391.18 each.

**New Business:**

**Update on Teijin:** The Board discussed Teijin's floor and the concrete issues due to the weight going across the floor. The Board asked Lisa Duggan to contact Teijin and see if we could set up a time for the Board to go look at the floor area and possibly discuss some alternatives. Lisa Duggan advised the Board that LED had completed their final inspection of the expansion project at Teijin. Once LED deposits the remainder of the EDAP money, NWPID will issue \$60,000 to Teijin. Jeff Harper made a motion that once LED deposits the \$60,000 balance into NWPID's bank account, NWPID can issue a check to Teijin, second made by Craig Tripp. Motion carried unanimously.

**AES:** A Letter of Intent to lease property located in the Industrial Park was presented to the Board. A phone call was made to Laura Lawton representing AES to discuss the letter of intent. After a long discussion, Craig Tripp made a motion to table this issue until the next meeting, second made by Terry Lewis. Motion carried unanimously.

**CD Renewals:** After reviewing the local CD rates, Craig Tripp made a motion to leave both the CDs at Carter Credit Union, to renew at 4.25% APY, second made by Darryl Vercher. Motion carried unanimously.

**E. I. Williams Roof:** Kirby Building Systems came to look at the E. I. Williams roof to see if the roof leaks would be covered under warranty. Kirby Building Systems notified Lisa Duggan that there were a few patches located on the roof and the leak was located at one of the patched areas. The Board thought the patched areas might be from where the heaters were removed from the original spec building. Jeff Harper made a motion for Lisa Duggan to contact Rusty McGee Roofing to check out the roof leak at the E. I. Williams building, second made by Craig Tripp. Motion carried unanimously.

**Bylaws:** Jeff Harper made a motion to table the By-laws until the next meeting; second made by Darryl Vercher. Motion carried unanimously.

**Tier 2.1 Reports, Ethics & Sexual Harassment Courses:** Randy Sexton reminded the Board to do their Tier 2.1 Reports by May 15<sup>th</sup> and to do their Ethics & Sexual Harassment training.

This concluded the meeting. Darryl Vercher made a motion to adjourn the meeting; second made by Craig Tripp. Motion carried unanimously.

Respectfully Submitted by: Lisa Duggan, District Manager

Approved by: Terry Lewis, Secretary