

**North Webster Parish Industrial District (NWPID)**  
**Board of Directors (BOD)**  
**Monday, January 23, 2023 – 5:30 PM**  
**117 Loading Dock Drive, Cullen, LA 71021**

**Present:** Randy Sexton, Terry Lewis, Craig Tripp, and Darryl Vercher

**Others:** Lisa Duggan (Staff)

**Absent:** Lamar Smith, Jeff Harper, Mike Dunaway (Water Superintendent) and Jason Wade (Attorney)

**Guests:** None

Randy Sexton, Chairman called the meeting to order; Darryl Vercher led the Pledge of Allegiance and Randy Sexton offered the invocation.

**Public Comment:** None

**Amendment to Agenda:** Randy Sexton ask for a motion to amend the agenda and add Integrigo to the Agenda. Darryl Vercher made a motion to add Integrigo to the Agenda; second made by Terry Lewis. Motion carried unanimously.

**Approval of Minutes:** Darryl Vercher made a motion to approve the minutes as presented for the meeting held on December 27, 2022; second made by Terry Lewis. Motion carried unanimously.

**Claims Docket (Bills Payable):** Craig Tripp made a motion to approve the January Claims Docket totaling \$567,518.26; second made by Darryl Vercher. Motion carried unanimously.

**December Financial Report:** Craig Tripp made a motion to approve the December Financial statements consisting of the Balance Sheet, Profit & Loss current period and year to date; plus, review of the monthly budget for the same periods; second made by Terry Lewis. Motion carried unanimously.

**Old Business:** None

**New Business:**

**Audit:** Kristine Cole of Wise, Martin and Cole, LLC sent copies of the audited financial statement for the Board to review. Kristine Cole was sick and unable to attend the meeting, so she provided a statement for Lisa Duggan to read to the Board. Craig Tripp made a motion to approve the June 30, 2022 Audit of the District's Financial Statements and Agreed Upon Procedures Report; second made by Darryl Vercher. Motion carried unanimously.

**Pumps at Sewer Treatment Plant:** Lisa Duggan shared with the Board emails she received concerning the failure of the two Zoeller pumps at the Wastewater treatment plant. The pumps have been inspected by Zoeller. Zoeller said they pressurize every motor housing before it leaves the facility, and the shaft seals were not leaking when they left the factory. Zoeller and Pollutions Control Systems said they will not cover the pumps under warranty. Danny Hays with KSA has contacted PCS concerning the pump warranty. Darryl Vercher made a motion to table the Sewer Treatment Pumps until they hear back from Danny Hays about the warranty; second made by Terry Lewis. Motion carried unanimously.

**Update on Teijin:** Lisa Duggan updated the Board that NWPID had received \$540,000 from LED which is 90% of the EDAP Grant money for the expansion project at Teijin. LED is scheduling a final inspection and once that is completed and approved, LED will send the remaining 10% of the funds to NWPID for Teijin. Lisa Duggan updated the Board on the previous concrete repairs at Teijin. High Tech Concrete will be scheduling with Teijin to come and finish the remainder of the concrete work. Lisa Duggan relayed to the Board that Teijin wanted to inquire if NWPID would pay \$4,000 for a Structural Engineer site visit to measure existing framing and analyze to provide a load rating. After discussion, Craig Tripp made a motion to not pay for the Engineer services unless NWPID is required to pay for this under the lease terms; second made by Darryl Vercher. Motion carried unanimously. NWPID will discuss with their lawyer and will ask Teijin for more information and possibly get them to come to the next month's meeting.

**Updated Policies:** Darryl Vercher made a motion to approve the updated Ethics Policy and Procedures, The Disaster Recovery Plan and Contracting for Services Policy; second made by Craig Tripp. Motion carried unanimously.

**Tier 2.1 Reports, Ethics & Sexual Harassment Courses:** Randy Sexton reminded the Board to do their Tier 2.1 Reports by May 15<sup>th</sup> and to do their Ethics & Sexual Harassment training.

**Integrigo:** Ken Webber, Plant Manager at Integrigo would like to use the railroad spur to do a pressure test on a couple of their railroad ties. Integrigo will leave the new railroad ties installed at the NWPID railroad spur. Darryl Vercher made a motion to let Integrigo do a pressure test and replace a couple of the railroad ties at the spur; second made by Craig Tripp. Motion carried unanimously.

This concluded the meeting. Darryl Vercher made a motion to adjourn the meeting; second made by Craig Tripp. Motion carried unanimously.

Respectfully Submitted by: Lisa Duggan, District Manager

Approved by: Terry Lewis, Secretary