

North Webster Parish Industrial District (NWPID)
Board of Directors (BOD)
Monday, August 15, 2022 – 5:30 PM
117 Loading Dock Drive, Cullen, LA 71021

Present: Randy Sexton, Jeff Harper, Terry Lewis, Lamar Smith, and Darryl Vercher

Others: Lisa Duggan (Staff)

Absent: Craig Tripp, Gerald Holland, Mike Dunaway (Water Superintendent) and Jason Wade (Attorney)

Guests: None

Randy Sexton, Chairman called the meeting to order; Darryl Vercher led the Pledge of Allegiance and Terry Lewis offered the invocation.

Public Comment: None

Approval of Minutes: Jeff Harper made a motion to approve the minutes as presented for the meeting held on July 18, 2022; second made by Darryl Vercher. Motion carried unanimously.

August Claims Docket (Bills Payable): Darryl Vercher made a motion to approve the August Claims Docket totaling \$83,620.82; second made by Terry Lewis. Motion carried unanimously.

July Financial Report: Jeff Harper made a motion to approve the July Financial statements consisting of the Balance Sheet, Profit & Loss current, and year to date; plus, review of the monthly budget for the same periods; second made by Terry Lewis. Motion carried unanimously.

Old Business:

Timber: After a discussion about the timber, Darryl Vercher made a motion to leave the timber as is and not cut the timber at the present time; second made by Lamar Smith. Motion carried unanimously.

Wastewater Treatment Update: Randy Sexton and Jeff Harper gave updates to the Board on the startup process they attended at the wastewater treatment plant. Danny Hays emailed an update on the plant for the Board. The new plant had filled completely with sewer from the existing aeration ditch. Certain valves were checked and opened to switch service to the new plant. The new plant is operating on one blower as there was an issue with one of the pulleys. PCS is shipping a repair part and Axis Construction will install once the part is received. Danny Hays is working with Axis Construction to schedule a date to come back and demolish the old plant.

Approval for Change Order #NWPI.012-002: Jeff Harper made a motion to approve Change Order #NWPI.012-002 in the amount of \$1500 payable to Axis Construction for a 6-inch eccentric plug valve needed for proper operation of the bypass system; second was made by Lamar Smith. Motion carried unanimously.

New Business:

Amendment to the Agenda: Jeff Harper made a motion to amend the agenda to add the CPA Engagement Letter for the 6.30.22 Audit; second made by Darryl Vercher. Motion carried unanimously.

Integrigo Lease: Darryl Vercher made a motion to approve Integrigo's request to amend their lease to remove the paragraph concerning the Cooperative Endeavor Agreement; second was made by Lamar Smith. Motion carried unanimously.

Insurance for Well #2, Well #3 and Sewer Treatment Plant: after discussion of the insurance coverage on equipment located at NWPID, Jeff Harper made a motion to keep the insurance the same; Darryl Vercher seconded the motion. Motion carried unanimously.

CD Renewal: Darryl Vercher made a motion for Lisa Duggan to check the 12-month CD interest rates on the date of maturity (August 23rd) and decide which financial institute has the best 12-month interest rate; second made by Terry Lewis. The motion passed with Board Members Sexton, Smith, Lewis and Vercher voting in favor and Jeff Harper abstained from voting due to a conflict of interest.

CPA Engagement Letter for 6.30.22 Audit: Jeff Harper made a motion to accept the Engagement letter from Wise, Martin & Cole, LLC for the 6.30.22 audit and to give Randy Sexton authority to sign it; second was made by Terry Lewis. Motion carried unanimously.

E. I. Williams: Darryl Vercher made a motion to table the E. I. Williams Industries discussion; second made by Jeff Harper. Motion carried unanimously.

This concluded the meeting. Lamar Smith made a motion to adjourn the meeting; second made by Jeff Harper. No discussion followed and motion carried unanimously.

Respectfully Submitted by: Lisa Duggan, District Manager

Approved by: Gerald Holland, Secretary