

North Webster Parish Industrial District (NWPID)
Board of Directors (BOD)
Monday, May 16, 2022 – 5:30 PM
117 Loading Dock Drive, Cullen, LA 71021

Present: Randy Sexton, Jeff Harper, Craig Tripp, and John Darryl Vercher

Others: Mike Dunaway (Water Superintendent) and Lisa Duggan (Staff)

Absent: Lamar Smith, Terry Lewis, Gerald Holland (via telephone) and Jason Wade (Attorney)

Guests: None

Randy Sexton, Chairman called the meeting to order; Darryl Vercher led the Pledge of Allegiance and Jeff Harper offered the invocation.

Public Comment: None

Approval of Minutes: Jeff Harper made a motion to approve the minutes as presented for the meeting held April 18, 2022; second made by Darryl Vercher. Motion carried unanimously.

May Claims Docket (Bills Payable): Craig Tripp made a motion to approve the May Claims Docket totaling \$13,097.48; second made by Darryl Vercher. Motion carried unanimously.

April Financial Report: Jeff Harper made a motion to approve the April Financial statements consisting of the Balance Sheet, Profit & Loss current, and year to date; plus, review of the monthly budget for the same periods; second made by Craig Tripp. Motion carried unanimously.

Old Business:

Wastewater Treatment Update: The Board discussed an email that Danny Hays (KSA) sent to Lisa Duggan in regard to what the Board had asked Mr. Hays to check into and get some answers for the Board. Randy Sexton advised the Board on the amount that NWPID will owe Axis Construction once they complete the contract for the wastewater treatment plant. Jeff Harper made a motion to give himself permission from the Board to find out who NWPID needs to talk to at KSA that is an owner or a partner and to possibly set up a time for a conference call to discuss the wastewater treatment plant; second made by Darryl Vercher. Motion carried unanimously.

Ethics Training & Tier 2.1 Personal Financial Disclosure Statement: Randy Sexton reminded the Board members to file their 2021 Tier 2.1 Personal Financial Disclosure Statement with the Louisiana Board of Ethics and do their online Ethics Training for 2022. Mr. Sexton also reminded the Board to take their Sexual Harassment online course and to submit both course certificates to the NWPID office.

Timber: NWPID had some timber cruised by Danny Vaughn to get an estimate on how much timber is located on the property west of Hwy 371 across from B & R Drive; Jeff Harper made a motion to table this issue till next month's meeting or until Lamar Smith can be present at the meeting; second was made by Darryl Vercher. Motion carried unanimously.

Disaster Recovery Plan: Lisa Duggan presented the Board with a Disaster Recovery Plan which is required by the Louisiana Legislative Auditors. Jeff Harper made a motion to accept the Disaster Recovery Plan; second made by Craig Tripp. Motion carried unanimously.

New Business:

Flow Meter for Sewer System: Mike Dunaway discussed with the Board for the need for a new flow meter for the Sewer System. Darryl Vercher made a motion to purchase a new flow meter from S & V Service Company in the amount of \$4,875.00 which includes installation; second made by Jeff Harper. Motion carried unanimously.

Hay Cutting/Bushhogging: Lisa Duggan notified the Board that Shawn Waits had contacted her and said he would no longer be able to cut the NWPID properties for hay. Mike Dunaway had contacted someone who might be interested in cutting the fields for hay. The Board decided to wait till next month's meeting and see if we had anyone interested in cutting the fields for hay.

Teijin's Driveway: Lisa Duggan informed the Board that she had been contacted by Teijin. As a surprise Teijin would like to rename the driveway in front of the Teijin Automotives building from Mason Ashby Drive to Brad Siepman Blvd in honor of the Plant Manager's retirement. Darryl Vercher made a motion to allow Teijin to rename the driveway to Brad Siepman Blvd; second made by Jeff Harper. Motion carried unanimously.

E. I. Williams: Darryl Vercher made a motion to table the discussion of E. I. Williams Industries until the next board meeting; second made by Craig Tripp. Motion carried unanimously.

This concluded the meeting. Craig Tripp made a motion to adjourn the meeting; second made by Darryl Vercher. No discussion followed and motion carried unanimously.

Respectfully Submitted by: Lisa Duggan, District Manager

Approved by: Gerald Holland, Secretary