

**North Webster Parish Industrial District (NWPID)**  
**Board of Directors (BOD)**  
**Monday, September 20, 2021 – 5:30 PM**  
**117 Loading Dock Drive, Sarepta, LA 71071**

**Present:** Randy Sexton, Gerald Holland, Lamar Smith, Terry Lewis, and Jeff Harper

**Others:** Jason Wade (Attorney) and Lisa Duggan (Staff)

**Absent:** Craig Tripp and John “Darryl” Vercher

**Guests:** Bruce Blanton, Derek Melancon, and John French

Randy Sexton, Chairman called the meeting to order; Gerald Holland led the Pledge of Allegiance and Terry Lewis offered the invocation.

**Public Comment:** Bruce Blanton updated the Board on the various projects with NLCOG in this area. Randy Sexton asked the Board to entertain a motion to amend the agenda. Gerald Holland made a motion to amend the agenda and add New Business – McInnis Brothers Contract; and Old Business – Ethics Update. Second was made by Terry Lewis. Motion carried unanimously.

**Approval of Minutes:** Gerald Holland made a motion to approve the minutes as presented for the meeting held August 16, 2021; second by Terry Lewis. No discussion followed and motion passed unanimously.

**September Claims Docket (Bills Payable):** Jeff Harper made a motion to approve the September Claims Docket totaling \$14,831.04; second by Gerald Holland. Motion carried unanimously.

**August Financial Report:** Jeff Harper made a motion to approve the August Financial statements consisting of the Balance Sheet, Profit & Loss current, and year to date; plus, review of the monthly budget for the same periods; second by Lamar Smith. Motion carried unanimously.

**New Business:**

**Springhill Medical Center:** Derek Melancon addressed the Board about adding at least six more handicap parking places and a van handicap parking space closer to the building entrance to the SMC Clinic. Derek Melancon also asked for the roof to be replaced. Lamar Smith made a motion for Lisa Duggan to contact someone to come look at the parking lot and get the Board a drawing to extend the parking lot and to contact the Insurance Company to send an adjuster to look at the Clinic’s roof; second was made by Jeff Harper. Motion carried unanimously.

**KSA Change Order Wastewater Treatment Plant:** John French from KSA spoke to the Board about a change order request to increase bid by \$9,200 for shipping and reinstalling the blowers and for an increase of \$1,995.61 to install an electrical interlock between the Lift Station and the Plant. Lamar Smith made a motion to reject the change order; second made by Jeff Harper. Motion carried unanimously.

**Chamber Banquet:** Jeff Harper made a motion for NWPID to sponsor a table at the Springhill-North Webster Chamber of Commerce Banquet; second made by Gerald Holland. Motion carried unanimously.

**McInnis Brothers Contract:** McInnis Brothers delivered to the NWPID office a contract for the construction work with CSP. Jason Wade had reviewed the contract and discussed the contract with the Board. McInnis Brothers had listed NWPID as a party on the contract. NWPID feels they should not be a party to the contract

and should be removed from the contract. NWPID has a Cooperative Endeavor Agreement with CSP and will reimburse CSP thru Pay Applications submitted to NWPID for the amount agreed upon in the CEA. Jeff Harper made a motion for NWPID to contact McInnis Brothers and CSP and advise them that NWPID should not be a party to the contract; second made by Gerald Holland. Motion carried unanimously.

**Old Business:**

**E. I. Williams Payment Request Update:** Jeff Harper updated the Board on a meeting with John Tsertos held at the NWPID's office to discuss the overpayment made to EIW. Jeff Harper relayed to the Board that John Tsertos had asked if NWPID would forgive the debt for the amount agreed upon for an overpayment of \$47,322.18. Mr. Tsertos 2<sup>nd</sup> request was to forgive half the debt and then EIW would make monthly payments starting in January 2023. The Board discussed at the time of occupancy if EIW had the ability to get property insurance due to the construction. The Property Insurance reimbursement amount was \$7,048.11. Jeff Harper made a motion for EIW to make 24 monthly payments starting January 1, 2022, and NWPID would waive the \$7,048.11 for the Insurance reimbursement; second was made by Gerald Holland. Motion carried unanimously.

**Ethics Update:** Randy Sexton updated the Board of Directors that the September Ethics Board meeting was cancelled due to Hurricane Ida. The Ethics Board will meet on October 7, 2021. No further action was taken.

This concluded the meeting. Lamar Smith made a motion to adjourn the meeting; second by Terry Lewis. No discussion followed and motion carried unanimously.

Respectfully Submitted by: Lisa Duggan, District Manager

Approved by: Gerald Holland, Secretary