

**North Webster Parish Industrial District (NWPID)**  
**Board of Directors (BOD)**  
**Minutes – Regular Meeting**  
**Monday, May 20, 2019 – 5:30 PM**  
**117 Loading Dock Drive, Sarepta, LA. 71071**

**Present:** Craig Tripp, Jeffery Barnard, Jeff Harper, Randy Sexton, Darryl Vercher; John Slattery, NWPID Attorney; Cindy Scheer (staff).

**Absent:** Lamar Smith

**Guests:** Bruce Blanton – WPPJ and Ray Huddleston – Mayor of Springhill

Mr. Craig Tripp, Chairman called the meeting to order; Mr. Randy Sexton led in the Pledge of Allegiance and Mr. Jeff Harper offered the invocation. Mr. Tripp welcomed the new Springhill representative Mr. John “Darryl” Vercher.

**Public Comment:** None

**Approval of April Minutes:** Mr. Jeffery Barnard made a motion to approve the April Minutes; second by Mr. Randy Sexton. Motion passed unanimously by show of hands.

**May Claims Docket (Bills Payable) - \$41,564.60:** Mr. Jeff Harper made a motion to approve the May Claims Docket totaling \$41,564.60; second by Mr. Randy Sexton. Motion passed unanimously by show of hands.

**April Financial Report:** Mr. Jeff Harper made a motion to approve the April Financial statements consisting of the Balance Sheet, Profit and Loss current and year to date; plus review of the budget for the same periods; second by Mr. Darryl Vercher. Motion passed unanimously by show of hands.

**Administrative Park Report:** Mrs. Cindy Scheer presented the park report and no action was taken or needed at this time.

**Old Business:**

**CSP Repairs:** Mrs. Cindy Scheer reported that the requested repairs to the roof were complete at this time. Also the drainage is schedule to be completed once the area is suitable for the repairs. We are currently working on completing the cooperative endeavor agreement regarding the installation of gas heat to the manufacturing area.

**Integrigo Modified Lease:** Mrs. Scheer report that she had provided Mr. Scott Mack a copy of the proposed amended lease via email. Mr. Mack at this time has not responded..

**KSA Spec Building Design:** Mrs. Scheer stated that she had been unable to talk with Mr. John French at this time and have left several messages to return my call. Mrs. Scheer will continue to work on the meeting.

**NLCOG Status:** Mr. Bruce Blanton reported that the NLCOG meeting had been rescheduled from May 17, 2019 to June 14, 2019. Mr. Blanton will keep the District abreast of the planning for North Webster Parish.

**DRA Grant Application Status:** Mrs. Scheer stated that she had been in contact with Mr. Austin Vaughan (CDC) regarding the grant application status. Mr. Vaughan stated that he currently was waiting for Mr. John French to finalize the cost of project to submit the application. Mrs. Scheer stated that she would follow-up with Mr. French to see that this is being reviewed.

**New Business:**

**Financial Resolution:** Mrs. Scheer stated with the resignation of Mr. David Smith his name needed to be removed from all financial accounts. Mr. Jeff Harper made the motion to remove Mr. David Smith and add Mr. Craig Tripp; second by Mr. Jeffery Barnard. Resolution passed unanimously by show of hands.

This concluded the meeting and Mr. Jeff Harper made a motion to adjourn the meeting; second by Mr. Jeffery Barnard. Motion carried unanimously by show of hands. Meeting adjourned.

Respectfully Submitted by  
Cindy Scheer, Executive Assistant

Approved by  
Randy Sexton, Secretary-Treasurer