

**North Webster Parish Industrial District (NWPID)**  
**Board of Directors (BOD)**  
**Minutes – Regular Meeting**  
**Monday, March 18, 2019 – 5:30 PM**  
**117 Loading Dock Drive, Sarepta, LA. 71071**

**Present:** Craig Tripp, David Smith, Jeffery Barnard, Jeff Harper, Lamar Smith; John Slattery, NWPID Attorney; and Cindy Scheer (staff).

**Absent:** Denny McMullan and Randy Sexton

**Guests:** None

Mr. Craig Tripp, Chairman called the meeting to order; Mr. Jeff Harper led in the Pledge of Allegiance and Mr. David Smith offered the invocation

**Public Comment:** None

**Approval of February Minutes:** Mr. Jeff Harper made a motion to approve the February Minutes; second by Mr. David Smith. Motion passed unanimously by show of hands.

**March Claims Docket (Bills Payable) - \$23878.40:** Mr. David Smith made a motion to approve the March Claims Docket totaling \$23,878.40; second by Mr. Jeff Harper. Motion passed unanimously by show of hands.

**February Financial Report:** Mr. Jeff Harper made a motion to approve the February Financial statements consisting of the Balance Sheet, Profit and Loss current and year to date; plus review of the budget for the same periods; second by Mr. David Smith. Motion passed unanimously by show of hands.

**Administrative Park Report:** Ms. Cindy Scheer presented the park report and no action was taken at this time.

**Old Business:**

**Integrigo Modified Lease:** Mr. Slattery reported that the District submitted the new proposed lease to LED's legal staff and was currently waiting for a response. No other actions were taken at this time.

**Spec Building Design:** Mr. Curtis Sewell, Engineering reviewed the engineering of the new building, but was unable to report to the board because of an illness. This will be tabled to another meeting.

**Andrews Building Lease:** Two individuals approached the District to rent the Andrews Building at this time that has other full time employment. Mr. Lamar Smith made a motion that the District leases their property to businesses' that would employ more than two people; second by Mr. Jeff Harper. Motion passed unanimously by show of hands.

**New Business:**

**CDC/Cullen Property:** The District discussed the issues regarding the purchase of the small piece of property and the stipulations regarding the purchase. No action was taken at this time.

**Sewer Treatment Grant Application:** The District is currently reapplying for the DRA Grant to update the District's sewer treatment plant and is looking to a possible 75% /25% split versus 50%/50%. No other action was taken at this time.

**By-Laws:** Mr. Slattery reviewed the current by-laws of NWPID stating that the District will need to modify due to some small changes. The length of the current terms needs to be updated along with just some minor language clarification. No action was taken and this will be revisited once a draft has been completed.

This concluded the meeting and Mr. Jeff Harper made a motion to adjourn the meeting; second by Mr. Craig Tripp. Motion carried unanimously by show of hands. Meeting adjourned.

Respectfully Submitted by  
Cindy Scheer, Executive Assistant

Approved by  
Craig Tripp, Chairman