

North Webster Parish Industrial District (NWPID)
Board of Directors (BOD)
Minutes – Special Meeting
Tuesday, April 3, 2018 – 5:15 PM
117 Loading Dock Drive, Cullen, LA 71021

Present: Craig Tripp, David Smith, Denny McMullan, Jeff Harper, Randy Sexton; John Slattery, NWPID Attorney; Cindy Scheer (staff).

A quorum was present.

Absent: Lamar Smith & Terry Revelle

Mr. Denny McMullan, Chairman called the meeting to order; Mr. David Smith led in the Pledge of Allegiance and Mr. Jeff Harper offered the invocation

Public Comment: None

Sewer System Expansion - DRA Gant Application

Mr. Mike Dunaway reported that with the added interest in the new building NWPID will need to look at expanding the current sewer system to accommodate additional tenants. Mr. David Smith gave an overview of how the DRA Grant would be useful in getting the sewer upgrades needed. Mr. David Smith stated that in the past we had received DRA Grant money to expand the water system with Stericycle locating to the industrial park. Mr. Smith also stated that we need to go ahead and apply for the grant at this time anticipating a new tenant. The Grant process takes some time in getting the cost involved, the engineering required and the application completed. Also to be eligible for these funds the application must be complete and submitted by June 30th. Mr. Dunaway requested the board's approval to proceed with hiring an engineer to work with to design the expansion of the District's sewer system. Mr. David Smith made the motion allowing Mr. Dunaway to contact KSA – John French to proceed with the expansion of the current sewer system and authorize Mr. McMullen to sign and documents concerning the same; second by Randy Sexton – motion passed unanimously by show of hands.

Expansion of Waterline Easement

Mike Dunaway reported that he had been approached by Daniel Family Trust who operates a commercial business just outside of the industrial park to the possibility of hooking up to NWPID water & sewer. Mr. Daniel would also like a right-a-way to be able to drive trucks out to B & R Drive versus highway 371. Mr. Dunaway stated that NWPID would need to request that all expenses be paid by the party interested to hook to our system. Mr. Jeff Harper motioned that we allow them to pursue the possibility of hooking up to NWPID water system – but the cost involved in doing so would need to be reviewed by the NWPID Board and our water superintendent. All modifications and installation would have to be to current required standards and verified plus donated back to the District in order for NWPID to maintain the line. Also NWPID is not authorizing any current right-a-way at this time. Mr. David Smith seconded the motion – by show of hands 4 voted yes 1 voted no – motion passed.

Old Business

Mr. McMullen thanked the board for their time in visiting with the various municipalities that make up NWPID. Mr. Slattery stated that on April 16th. We would have to canvass the vote verifying the results and sign the appropriate documents.

New Business

Mike Dunaway reported to the board regarding the truck stuck on the water line and meter going to Springhill Medical Center requiring the line to be repaired. Mr. Dunaway stated that 7,000 gallons of water was wasted due to the accident and should not be charged to SMC. Mr. Dunaway also stated that we should bill the repairs, water usage and any incidental expenses to the trucking company responsible for the accident. David Smith made that motion to bill the trucking company for all expenses incurred by the District and SMC to repair the damages caused by their driver; second by Jeff Harper – motion passed unanimously by show of hands.

Craig Tripp brought up the maintenance issues or repairs needed here at the office and requested by the way of a motion that the board allow Cindy Scheer to proceed to get the necessary repairs or general maintenance completed regarding NWPID office of 5,000.00 anything after this limit would have to be approved by the board; second by Denny McMullan - motion passed unanimously by show of hands.

Craig Tripp also mention the current issues regarding the can lights installed at the new building and the installation of the keysets paid for within the building contract. Cindy Scheer stated that she was going to contact Boggs and Poole to install the locksets and fix, plus verify that the other can lights were properly installed.

This concluded the special meeting and Mr. David Smith moved to adjourn the meeting, second by Randy Sexton – meeting adjourned.

Respectfully Submitted

Cindy Scheer
Executive Assistant

Approve by

Randy Sexton
Secretary Treasurer