

**North Webster Parish Industrial District (NWPID)**  
**Board of Directors (BOD)**  
**Minutes – Regular Meeting**  
**Thursday, November 29, 2018 – 5:30 PM**  
**117 Loading Dock Drive, Sarepta, LA. 71071**

**Present:** Craig Tripp, Denny McMullan, Jeff Harper, Randy Sexton; John Slattery, NWPID Attorney; Mike Dunaway, Water Superintendent; Cindy Scheer (staff).

**Absent:** David Smith and Lamar Smith

**Guests:** Bruce Blanton and James Graham

Mr. Denny McMullan, Chairman called the meeting to order; Mr. Randy Sexton led in the Pledge of Allegiance and Mr. Jeff Harper offered the invocation.

**Public Comment:** None

A motion was made by Mr. Jeff Harper to approve the BOD minutes for October 15, 2018, and October 22, 2018, as presented; second by Mr. Randy Sexton. Motion passed unanimously by show of hands.

A motion was made by Mr. Randy Sexton to approve the November claims docket totaling \$29,300.00 as presented; second by Mr. Jeff Harper. Motion passed unanimously by show of hands.

The November Financial reports which consisted of the Balance Sheet, Profit and Loss current and year to date; plus review of the budget for the same periods was presented by Mrs. Scheer. A motion was made by Mr. Jeff Harper to accept the financials as presented; second by Mr. Craig Tripp. Motion passed unanimously by show of hands.

The park maintenance report was presented by Mrs. Scheer and the bids received on the certified site clean-up. A motion was made by Mr. Craig Tripp to table any improvements or concerns to the certified site until June of 2019; second by Mr. Jeff Harper. Motion passed unanimously by show of hands.

**Old Business:** Mrs. Scheer reported that the floor repair project for CSP is ready for bids. This will be addressed in December. Modification to the new building was discussed and the possible lease of the "Morgan Building." Mr. Slattery reviewed a draft of a possible amendment to a tenant's current lease with the Boards, which no action was taken.

**New Business:** Mr. Denny McMullan reported that he had been in touch with an agency to discuss possible changes needed to HWY 371 and the industrial park. The discussion is going to take place after the first of the year.

Mrs. Scheer reported that the policy for employee paid time off is in need of being updated per a conversation with Kristine Cole. Mrs. Scheer asked that this be tabled until additional research is completed or the audit is completed. No action was taken at this time.

Mrs. Scheer reported that the District had received three requests for information or proposals from potential businesses looking to possibly relocate for the month. Two of the request the District did not have a site that was suitable due to various requirements. The District did submit a site to "Project Crowbar".

Currently this concluded the meeting and Mr. Craig Tripp made a motion to adjourn the meeting; second by Mr. Jeff Harper. Motion carried unanimously by show of hands. Meeting adjourned.

Respectfully Submitted by  
Cindy Scheer, Executive Assistant

Approved by  
Randy Sexton, Secretary-Treasurer