

North Webster Parish Industrial District (NWPID)
Board of Directors (BOD)
MINUTES – Regular Meeting
Monday, July 16, 2018 – 5:30 PM
117 Loading Dock Drive, Cullen, LA 71021

Present: David Smith, Denny McMullan, Lamar Smith, Craig Tripp; John Slattery, NWPID Attorney; Cindy Scheer (staff).

Absent: Jeff Harper, Randy Sexton and Terry Revelle.

Guests: Mike Butler, BCD Controls

Mr. Denny McMullan, Chairman called the meeting to order; Mr. Craig Tripp led in the Pledge of Allegiance and Mr. David Smith offered the invocation.

Public Comment: None.

Water Storage Inspection Reports and Needs:

Mr. Butler with BCD Controls reported to the Board that due to the annual inspections of the water tanks and state required maintenance the water storage tanks would need to be taken out of service to be cleaned. Mr. Butler stated that well #3 could maintain normal water flow, but would not be able to sustain the system in an emergency. Mr. Butler recommended that we do not take both wells down at once as this could be a problem. Mr. Butler recommended the elevated tank be taken down first and a VFD drive added to the booster plant where the ground storage tank is located. Mr. Butler stated that this would create a constant pressure system like what is installed at well #3 and would allow the elevated tank to be taken out of service. Mr. Butler stated that the cost to convert the ground storage to a constant pressure system would be approximately \$10,000.00 but could alleviate any problems in the future as to adequate water. Mr. Denny McMullan made the motion to install the VFD drive at the ground storage area to a constant pressure system; with a second by Mr. Craig Tripp. Voted taken by show of hands three agreed one opposed - Motion passed.

Approval of June Minutes:

Mr. David Smith made a motion to approve the BOD minutes for June 25, 2018, minutes as presented; with a second by Mr. Craig Tripp. Motion passed unanimously by show of hands.

Claims Docket:

Mr. Craig Tripp made a motion to approve the July claims docket totaling \$13,891.59 as presented; with a second by Mr. David Smith. Motion passed unanimously by show of hands.

July Financials:

Ms. Cindy Scheer reviewed the July financial reports which consisted of the Balance Sheet, Profit & Loss current & year to date; plus review of the budget for the same periods. Mr. Lamar Smith made a motion to accept the financials as presented; with a second by Mr. Craig Tripp. Motion passed unanimously by show of hands.

Administrative Report:

Ms. Cindy Scheer reported on the options available regarding the updating of the tenant signs. Ms. Scheer will contact Johnny & Linda Edens to complete the tenant signs.

Old Business:

Mr. McMullan discussed the prospective property that the welcome to Cullen sign currently is on as an alternative for an entrance to the District's certified site. This property is currently part of an agreement with the city of Cullen and CDC. The general consensus was to pursue this property and Mr. Slattery suggested that we contact CDC to pursue our options.

Ms. Scheer stated that she did not have any response from the local roofing companies that had be contact either by phone or email regarding correcting the roof leaks at CSP. Mr. Lamar Smith made a

motion to accept the bid provided by Louisiana Roof Coatings of \$13,500.00; with a second by Mr. Craig Tripp. Motion pasted unanimously by show of hands.

Mr. McMullan reviewed with the board the various rates received regarding the fair market lease rates the District had received. The rates received were to determine what should be charge regarding a stipulation of the performance lease with Integrico Composites. Mr. Slattery based on his information the District should be charging \$15,800.00 per month for the lease due to non-compliance. A motion was made by Mr. David Smith to have Mr. Slattery write a letter stating that the lease would be accelerated from \$3.00 per year to \$15,800.00 per month for non-compliance of performance lease; with a second by Mr. Craig Tripp. Motion pasted unanimously by show of hands.

New Business:

Mr. McMullan discussed with the Board the LIDEA membership and advantages of being a member due to not hiring and executive director stating that this could be very helpful in the future. Mr. Lamar Smith made a motion to obtain membership as an active member for Mr. McMullen; with a second by Mr. David Smith. Motion pasted unanimously by show of hands.

Currently this concluded the meeting and Mr. David Smith made the motion to adjourn the meeting at this time; with a second by Mr. Lamar Smith – Motion carried unanimously by show of hands. Meeting adjourned.

Respectfully Submitted by
Cindy Scheer, Executive Assistant

Approved by
Denny McMullan, Chairman